



# DIGI Workshop

## Excel Series: Collecting and Organizing Data

Instructor: Kyle Vanderniet, PhD Candidate Linguistics

This series of workshops will introduce the concepts, tools, and best practices when using Microsoft Excel. These sessions are open to all and are intended for beginners. No experience necessary. Each session will include a different topic. Attend one or many. One session every Wednesday Jan. 24 – Feb. 21.

January 24 – Intro Excel  
January 31 – References, Ranges, Dropdowns  
February 7 – Conditional Formatting  
February 9 – =Formulas(within Formulas (etc.))  
February 14 – Pivot Tables & Graphs  
February 21 – Google Sheets - Not Just Excel Online

**Wednesdays 3:00-4:00**

**DigiLab – 300 Main Library**

